



Cheyenne High School Parent and Family Engagement Policy 2021-2022

Parent and Family Engagement Policy:

The Cheyenne High School Community believes strongly in partnership between school and parents to help all students reach their potential. This Parent and Family Engagement Policy was developed to promote parent involvement in the academic development of our students through participation in school programs and parent partnerships. This policy has been jointly developed and agreed upon by the faculty of Cheyenne High School and parents of students served in the school pursuant to Title I.

Cheyenne High School will convene at least once a year, at a convenient time for parents to hold its Annual Meeting and evaluate this policy. The 2021-2022 Parent and Family Engagement Policy will be reviewed by parents during the Annual Title I meeting on September 27th, 2021 and subsequent SOT meetings. For the 2021-2022 school year, parent meetings will be held in a virtual forum in order to adhere to state-mandated health regulations. The school's Parent and Family Engagement Policy, developed by faculty, administration, and parents of Cheyenne High School students will be distributed in an understandable and uniform format and to the extent practicable, in a language parents can understand. The Parent and Family Engagement Policy will also be made accessible to the community through the website. Parents and other stakeholders who are unable to attend the Annual Title I Meeting will be able to access meeting materials through the school website.

District Wide Parent Survey

The District Wide Parent Survey informs the development of the Parent and Family Engagement Policy by providing data that supports existing initiatives and/or revealing areas of deficiency. Cheyenne High School (CHS) survey results revealed that in the 2020-2021 school year most parents believed that Cheyenne High School teachers “care about [their] child,” and parents believe that CHS “sees [parents] as [partners] in [their] child’s education.” Additionally, parents “feel welcome at [Cheyenne High School]” and most of the survey participants said that their student “feels safe in school.” CHS will make efforts to inform parents regarding monies during Site Organizational Team (SOT) meetings and other parent meetings. Survey results will be shared with parents and guardians during SOT meetings and the Annual Title I Meeting.

Cheyenne High School intends to increase parent and guardian survey participation by encouraging them to complete the survey during parent events such as Father and Father Figure nights and ELL Empowerment Nights.

Parents as Stakeholders:

Cheyenne High School will involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, the school improvement plan, and the parent engagement policy. Parents will be involved in the following ways:



- Parent representatives will directly serve on decision-making committees such as the School Performance Plan committee and the Title I Budget Planning committee, and the Site Organization Team.
- Parent feedback will be solicited and accepted through emails, phone calls, and/or virtual meetings.

Educational Involvement Accords:

The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers will have access to the Accords whenever needed for parent/ student conferences or other occasions.

Academic Achievement:

A. Cheyenne High School administration and staff will:

1. Provide assistance to parents, as appropriate, in understanding such topics as the state's academic content and achievement standards, state and local assessments, the requirements of Title I, how to monitor their student's academic progress, and how to work with school staff to improve the achievement of their student. In order to provide parents with pertinent assistance and information about academic achievement at Cheyenne High School, we will:
 - Hold a Freshman Day Camp in August before the school year begins (Pending existing health and social distancing requirements)
 - Host a virtual Open House
 - Hold at least one Parent Meeting per quarter. These meetings are scheduled to convene on the following dates: 8/31/21, 11/2/21, TBD PAC meeting, TBD
 - Announce Site Organization Team meetings on the school website and through the phone application
 - Communicate information to parents by: developing and distributing newsletters, sending ParentLink phone messages, posting information on Cheyenne's website, being available to families via telephone and in person, initiating phone calls to parents and scheduling parent conferences as necessary, and send push notifications through the school's phone application
 - Invite Families to the Junior On-Track Dinner (Pending social distancing requirements)
 - Send Senior Letters home once per semester to inform parents about their student's academic credit level
 - Post scholarship and college information on the Cheyenne High School website under the 'counselors' heading
2. Provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students to meet the Nevada Academic Content Standards. The Cheyenne High School community embraces both the Nevada Academic Content Standards and the Capturing Kids' Hearts Program to ensure students receive rigorous



and appropriate lessons in a supportive learning environment. To facilitate high quality instruction, professional development trainings will be offered throughout the school year on topics such as effective reading strategies, Tier 1 Instruction, data analysis, and working in professional learning communities. In addition, an Assessment and Rigor Team and the Instructional Leadership Team will identify appropriate site based trainers that will conduct trainings in identified areas.

3. Offer parent involvement activities in the school that will include opportunities for parents to volunteer and be involved in school activities. Cheyenne High School encourages parents to become involved in school activities by:
 - Maintaining an activity and athletics calendar on Cheyenne High School's website, as well as links to academic resources
 - Presenting information about Father and Father Figures, ELL Empowerment Nights, clubs, activities, and sports via the school website
 - Inviting Fathers and Father Figures to participate in meetings. These meetings are currently scheduled to convene on 10/25/21 and TBD
 - Inviting Spanish speaking parents to attend ELL Empowerment Nights (i.e. Noches de Empoderamiento) on TBD
 - Inviting parents to a bilingual Parent Financial Aid Workshops (Date TBD)
 - Participating in Project 150
 - Attending Scholarship Awareness Night
 - Joining Counselors' Google Classrooms

B. Cheyenne High School will provide materials and training to help parents work with their children to improve student achievement. Educational resources for parents to use together with their children include:

- A special edition newsletter during the first semester of school which focuses on ideas, materials, and strategies that parents can use with students outside of the school day. The newsletter will include information on graduation requirements, proficiency exams, and other information which will help parents be informed and proactive in the education of their children.
- Directions on Infinite Campus use in English and Spanish upon request
- Scholarship Nights
- College and Career Night
- Registration Nights and Infinite Campus Assistance
- Jobs for America's Graduates (JAG- Nevada)
- College Readiness Bootcamp



- C. The administration will, **with the input of parents**, educate teachers, pupil service personnel, principals, and other staff in:
- The value and utility of parents as partners in students' learning
 - How to reach out to, communicate with, and work with parents as equal partners
 - Implementing and coordinating parent programs
 - Building ties between parents and Cheyenne High School

Parent input will be collected during School Performance Plan meetings, Parent Meetings, Fathers and Father Figures, ELL Empowerment Nights, and Site Organization Team meetings. Staff will receive training at the beginning of the school year and during built-in collaboration time within the contractual day regarding behavior expectations, teacher-parent communication, and the Capturing Kids' Heart program.

- D. Ensure that all information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language Cheyenne parents can understand. Information will be posted on the Cheyenne High School website, which can be translated into 31 different languages. Phone calls and emails will be sent to Cheyenne High School families through the use of ParentLink.

- E. In coordination with other programs, the administration will:
- To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Nevada Partners vocational training, Project 150, Safe Voice, and other local community organizations
 - Implement the Truancy Diversion Program which aims to reduce chronic absenteeism and increase graduation rates
 - Conduct other activities such as on-site parent resource centers that encourage and support parents' efforts to more fully participate in the education of their children.
 - Inform parents of these additional resources during Father and Father Figure meetings, ELL Empowerment Nights, and SOT meetings; as well as through the Cheyenne High School App, Facebook, and other means of communication.

- F. Provide reasonable support for parental involvement activities as parents may request.